



Pasqua FIRST NATION

JOB POSTING

TITLE:	Post Majority Worker
DEPARTMENT:	Pasqua First Nation Administration
REPORTS TO:	Director of Operation & Chief & Council
LOCATION:	Pasqua First Nation, Saskatchewan
SALARY RANGE:	Based on a combination of education and work experience
JOB TYPE:	Full-time - Permanent

JOB SUMMARY:

Under the direction of Pasqua First Nation Administration the Post Majority Worker will be responsible in leading the program area that services young adults entering adulthood that are aging out of care and/or were participants of the Prevention Program. The Post Majority Worker will assist in the development and implementation of effective strategies to support youth and young adults to thrive and build transitional independence.

DUTIES AND RESPONSIBILITIES:

- ❖ Develop culturally based safety, wellbeing and supportive programs geared towards supporting young adults formerly in care and who received intervention services.
- ❖ Lead in collaborative efforts and relationship building between community members, programs/services managers, leadership, and child and family support staff.
- ❖ Collaborate with Elders, nation members, and other professionals to create a safe and supportive environment that promotes the well-being and resilience of young adults.
- ❖ Complete reports regarding the post majority supports program, submissions, and budgets and monthly and quarterly reports.
- ❖ Recommend changes in practices and procedures to increase operating efficiency and expedite workflow.
- ❖ Maintain confidentiality and professionalism at all times.
- ❖ Develop and maintain good working relationships with other First Nations programs, First Nations leadership, government officials and the public.
- ❖ Ensure compliance with all relevant laws, policies and regulations.
- ❖ Facilitate group presentations based on trends of our members needs.
- ❖ Work collaboratively with the member nation programs/services supporting the advancement of post majority support services activities.
- ❖ Work collaboratively with the Pasqua First Nation program managers to determine the needs of the Nation and addressing service gaps.
- ❖ Adhere to all Pasqua First Nation policies and procedures.
- ❖ Other duties as assigned.

QUALIFICATIONS AND SKILLS:

- ❖ Completion of a Degree or Diploma in Human Services, Social Work or related field.
- ❖ 2 years experience in the human service or related field.
- ❖ Experience working with individuals with complex need will be an asset.
- ❖ Understanding of community resources within the communities Pasqua First Nation serves.
- ❖ Knowledge of local Indigenous cultures and ceremonies will be an asset.
- ❖ Professional/mature demeanor under stressful situations.
- ❖ Demonstrates strong oral and written communication abilities.
- ❖ Exceptional organizational skills with task prioritization, multi-tasking, use of timelines and time management techniques.
- ❖ Must be able to work in a confidential and fast-paced environment.

REQUIREMENTS:

- ❖ Clear Criminal Record Check with Vulnerable Sector.
- ❖ Clear Child and Family Services Intervention Check.
- ❖ Class 5 Drivers License and Drivers Abstract.

Please submit resume and cover letter to Brenda Missens, Director of Operations via email: brenda.missens@pasquafn.ca or fax: (306) 332-5199.

Application Deadline: July 5, 2024 at 4:30PM