

General Manager

SIEL Human Solutions is a HR Consulting firm offering strategic customized end to end solutions.

On behalf of our client, SIEL Human Solutions is seeking a **Full Time General Manager** to work in a world class metal fabrication and machining facility located in Regina, SK. Reporting to the President, the General Manager will be responsible for overseeing and managing the day-to-day fabrication operations for the company.

If you have a university degree or college diploma in engineering, business administration, commerce, or other relevant discipline with 10 years of work experience in a managerial capacity in a custom manufacturing environment, with experience and knowledge with quoting and estimating in the metal fabrication industry, then this job is for you!

Responsibilities:

- Oversees and is directly responsible for the day-to-day operations
- Drive lean manufacturing concepts throughout the manufacturing process
- Responsible for all departments including fabrication operations, accounting, and purchasing, sales, and quality control
- Direct and mentor the sales team to achieve sales target
- Travel required to attend business development functions such as conferences, networking opportunities and other travel as required.
- Review financial statements, sales and activity reports, and other performance data to measure productivity and goal achievement and to determine areas requiring improvement
- Identify, analyze, and implement cost reduction strategies that contribute to the production facility's efficient and profitable operation
- Understand, implement, and always enforce the company's safety and environmental programs
- Oversee activities directly related to the fabrication of our clients' products
- Ensure the Quality Management System is followed, and our clients' products are manufactured to print and to the quality specifications required.
- Study market research and trends to determine consumer demand, potential sales volumes, and the effect of competitors' operations on sales
- Represent the company, or delegate representatives to act on behalf of the company, in negotiations or at other official functions
- Protect the organization's value by keeping all protected and proprietary information confidential
- Will ensure the security of the facility, the protection of sensitive data and drawings, follow and enforce cyber security policies and maintain up to date security assessments of all employees
- Keep personal job knowledge up to date by participating in educational opportunities; reading professional publications; maintaining personal networks; and participating in professional organizations
- Enhance the organization's reputation by accepting ownership for accomplishing new and different requests and exploring opportunities to add value to job accomplishments
- Always maintain professionalism, tact, diplomacy, and sensitivity to portray the company in a positive manner
- Prepares and presents reports to the Executive on major initiatives, business performance and recommendations.
- Proactively contributes to creating a good team atmosphere
- Makes useful links to arrive at insightful plans and solutions

Qualifications:

- A university degree or college diploma in engineering, business administration, commerce, or other relevant discipline.
- Minimum (10) years of work experience in a managerial capacity in a custom manufacturing environment.
- Excellent understanding of sales, finance, and management
- Proven record of performance and meeting goals
- Experience and knowledge with quoting and estimating in the metal fabrication industry
- Excellent oral, written, and listening skills
- Knowledge of principles of production management
- Experience with enterprise resource planning (ERP) software
- Ability to manage a variety of cross-functional team members
- Knowledge of business and management principles (budgeting, strategic planning, resource allocation and human resources)
- Strong team building, decision-making and people management skills
- Familiarity with industry standard equipment and technical expertise
- Excellent communication and interpersonal skills to interact with leadership, business, stakeholders and members of the community and public
- Judgment and decision-making skills with the ability to consider the relative costs and benefits of potential actions and choose the appropriate option
- Ability to identify measures of performance and actions needed to improve performance to achieve organizational goals and objectives
- Efficient knowledge of word processing software, spreadsheet software, email software, and use of the internet
- Ability to delegate, set expectations, and monitor progress of all direct reports
- Ability to motivate, inspire, and provide feedback to employees, as well as accepting and acting on feedback from employees
- Ability to prioritize tasks and use time effectively to set action plans to achieve business targets
- Must hold Canadian Citizenship and have a clean criminal record. Must be able to pass a security clearance.

If you looking to pursue a long-term career with a world class metal fabrication and machining facility that has been in business for 30 years and is one of the only First Nations-wholly owned manufacturing enterprises in Canada, and one of only a few First Nations-100% owned military suppliers, then this position is for you.

Our client offers a competitive salary and a comprehensive benefit package.

We appreciate your interest, but please note that we will only be contacting successful applicants who are authorized to work in Canada.

Posted Date:

Location of position: Regina, SK